

# JoAnne Sabir

## EDUCATION

Clark Atlanta University, B.A Cum Laude, May 2000 Major: 3.49 GPA Psychology: 3.89GPA

University of Milwaukee Wisconsin, M.S.W, Administrative and Direct Practice Degree May 2005: GPA 3.79

## WORK EXPERIENCE

University of Wisconsin School of Medicine and Public Health-ICTR-CAP-Community Health Connections and AHEC, Regional Research Coordinator, August 2008-Present

- Develop community and academic strategies to facilitate ongoing Community Based Participatory Research in the Type 2 Translational research arena
- Create and manage forums to promote the two-way process of communication and exchange surrounding translational and community-based research
- Partner with local researchers and community-based groups to identify, promote, develop, and fund locally determined research priorities and opportunities
- Provide consultation and facilitation of grant writing services to support the development of translational research projects

Leadership Resources, Consultant, August 1 997-Present

- Develop and manage a results-driven consulting business
- Develop process and program evaluations
- Develop business systems for consulting projects nationwide
- Develop and implement training curriculum
- Facilitate organizational planning and leadership curriculum
- Develop and facilitate comprehensive training programs, which empower participants to successfully utilize life management skills
- Developed community education protocols for various non-profit agencies
- Develop community redevelopment strategies for various non-profit agencies
- Develop research protocols: grant and program design from inception to completion

Medical College of Wisconsin, Program Manager, April 2006 -October 2007

- Provide direct supervision to community health outreach specialist
- Manage all aspects of research grant activities and community partnership development
- Facilitate co-learning experiences for physicians and community partners
- Schedule and staff education and outreach information sessions
- Schedule and convene regular meetings with the steering committee and community partnerships
- Collect, interpret and maintain all project data from surveys and focus groups
- Monitor, track, and approve budget expenses
- Create all Institutional Review Board original applications and all required amendments

**Family Resource Center of Sherman Park** Director, June 2004-March 2006

- Develop FRC programming to meet funding requirements and address community need
- Manage FRC budget and grant allocation requirements
- Supervise FRC staff and volunteers including recruitment, hiring, evaluation and termination
- Develop and sustain positive working relationships with community members and agencies to promote, build, and support the FRC mission
- Conduct public relations/marketing activities as related to the center and programming, which includes creating and distributing program brochures/flyers and public speaking
- Assisted management staff in the development of agency programs

**The City University of New York**, Assistant Residence Life Director, September 2000 -July 2002

- Designed and Implemented programs for students in the Residence Hall
- Counseled and referred students to services, e.g., counseling, financial aid
- Supervised Residence Assistants
- Responsible for designing and implementing the summer Resident Assistant training
- Responsible for the entire process of event planning from inception to completion
- Responsible for creating and maintaining computerized records of all event billing

**HONORS AND AFFILIATION**

- Bread of Healing Free Clinic Board of Directors, 2010
- Walnut Way Conservation Corp Volunteer, 1996-Present
- Family House Board of Directors, 2006
- Helen Bader School of Social Work, Alpha Delta **Mu** Honor Society Member, 2005-Present
- Ronald McNair Scholar-Notre Dame University 1999
- Atlanta Children's Shelter Volunteer Coordinator, 1996-2000

**SKILLS**

Windows XP, Ms Office, Ms Excel PowerPoint, Photo Shop, WISACWIS, Ms Outlook, and SPSS, WIKI, Huddle, Twitter, EZ-text, ENVTVO, STAT A, SAS